

AGRITEK Industries Inc.

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Entry Level Operator

Core Functions

- Operate Machines and Other Processes
 - Follow Process Operating Instructions and “raise the flag” if there are issues
 - Maintain high productivity and efficiency standards
 - Learn and apply knowledge from training to reach proficiency
 - Be passionate and inquisitive to learn all you can on the job and to gain long term skills and value
- Quality Responsibilities
 - Perform process per work policy and ISO quality standards
 - Document quality per ISO system requirements
 - Ensure no bad parts get through production
- Other
 - Care for Agritek plant and equipment and respect fellow employees
 - Work safely according to OSHA rules to prevent costly accidents
 - Look for risk and opportunity within department along with continuous process improvements
 - Good work ethic in attendance and conduct
 - Be team oriented, flexible and willing to be used where needed and when needed to help keep shop on schedule
 - Fill out timecard daily and accurately allocate time to parts or projects
 - Report to supervisor to meet goals and expectations as evaluated

Key Performance Indicators

- 100% or greater efficiency on rated production operations
- Project time is at or below budgeted time
- No customer rejections based on work done by employee
- Use of Personal Protection Equipment; No injuries resulting in hospital or urgent care visit or time off work
- Visual inspection shows area kept clean, organized and assets preserved per maintenance instructions
- No delays or extra costs due to poor execution of Core Functions
- Shows desire to learn and grow and works with an ownership mentality
- Attendance record has less than five unscheduled absences per year
- Peer reviews show positive attitude and characteristics corresponding to T.H.I.S.

Minimum Job Requirements

- High School diploma
- Reliable transportation
- Clean personal record
- Good eye/hand coordination knack for details and quality
- Mechanical aptitude in how machines function and are cared for
- Ability to read and solve simple math problems
- Physically and mentally able to do job, stamina and strength for tasks
- Favorable references

At Agritek we strive for T.H.I.S. (talent, hard work, integrity and service) in the way we treat our employees, customers and suppliers in the achievement of a Christian values work environment.